

## INDIAN SCHOOL MUSCAT

PO Box: 2470, Ruwi, P.C. 112 **Sultanate of Oman** 



ISM/PRN/2020-21 May 19, 2020

## **Circular to Parents of Pre-Primary**

Dear Parent,

Greetings from Indian School Muscat!

Thank you for all the co-operation extended. We would like to inform you that we will be conducting Student-Teacher interaction meeting through the Google platform starting from Wednesday, 20th May 2020.

## Procedure to use Google Classroom:

- Each student is provided with a School Email ID.
- Students should login to the School Email ID and accept the invitation to join the classroom. If you have not received an invitation in your ismoman Gmail inbox, inform your class teacher.
- Before logging into the ismoman ID, you should make sure that you have logged out of all other mail ID's in the system you are using.
- You should login to the mail. Click on the Google apps icon on top right bar of the screen,



- Click on classroom icon. You will see the classroom for which you have accepted the invitation. Click on the classroom.
- A meet link will appear on the stream tab once you are inside the classroom. You can click on this. This will take you to Google meet conference. Click to join.
- At the end of the session, the students should leave the class by clicking the leave (phone) symbol.

The step-by-step instructional video to access the Google Classroom will be sent by the Class Teacher through WhatsApp.

We request you to be patient and seek your co-operation to give the best to your children in the present situation.

With Best Regards

Dr Rajeev Kumar Chauhan **Principal**